

# MISFITS Room Party Request FORM



## Main Contact Information:

(please print clearly)

Full Name

Street Address

City, State, Zip Code

Phone

Email

*Your information will be kept confidential and NOT be sold!*

MISFITS encourages members to host room parties at other conventions to promote MISFITS and CONvergence. MISFITS Room Party Guidelines are available online at <http://misfit.org/parties>. **If you have any questions or want to submit a request, please contact Dave Benhart at [parties@misfit.org](mailto:parties@misfit.org).**

A packet will be available with event fliers, CONvergence forms, and promotion materials. You will need to fill out a Party Report Form letting us know how the party went and how much of the budget was spent. Make sure you keep ALL your ORIGINAL receipts and submit them with the report form.

## INFORMATION NEEDED

Budget Amount Requested: \$ \_\_\_\_\_

Convention: \_\_\_\_\_

Convention Location: \_\_\_\_\_

Convention Dates: \_\_\_\_\_

Dates and Hours of Room Party: \_\_\_\_\_

People Staying in the Room: \_\_\_\_\_

People Helping with the Room Party: \_\_\_\_\_

Theme/Concept: \_\_\_\_\_

Food/Drink: \_\_\_\_\_

**Reminder: MISFITS does NOT pay for alcohol. If you intend to serve alcohol, you will be responsible for carding ALL individuals, and must purchase it out of your own pocket.**

Other: \_\_\_\_\_